

## REGISTRATION: Procedure and deadlines

### Pre-registration for the COURSES ABROAD:

Pre-registration is necessary to guarantee the minimum number of participants that is required for the courses to take place. By **Friday, 13<sup>th</sup> April 2015** teachers therefore have to enrol with Evi Debora Schwienbacher at the "Bereich Innovation und Beratung" using the fax form enclosed, which has to be filled out in all its parts and signed. It includes the teacher's declaration of intent and the principal's confirmation of service.

Pre-registrations are considered in the order in which they are received.

**Priority** is given to teachers who have completed the training course "**Englisch an der Grundschule**" at the Free University of Bozen - Bolzano.

### Final registration:

After the deadline for pre-registration has expired enrollees will immediately get the confirmation of admission as well as the bank details of the school they have chosen.

### By Friday, 22<sup>nd</sup> May 2015

- participants will transfer the amount to be paid by themselves to the school they have selected,
- and send the **confirmation of registration** (which they will get as a form) together with the **bank confirmation of payment** via fax to the "Bereich Innovation und Beratung", FAO Evi Debora Schwienbacher: fax no **0471 41 72 59**.

The confirmation of payment will be considered as the definitive course enrolment.

For further information, please contact Evi Debora Schwienbacher, course organiser and project coordinator for English at the *Bereich Innovation und Beratung*:

E-Mail: [evi-debora.schwienbacher@provinz.bz.it](mailto:evi-debora.schwienbacher@provinz.bz.it)

Tel.: 0471 41 72 63

Fax: 0471 41 72 59

## Cancellation policies for the courses abroad:

### Course 2: English in Ireland



#### Atlantic Language Galway

Cancellations of bookings must be sent to *Atlantic Galway* in writing and are subject to a cancellation fee as follows:

- 28+ days +: full fees refunded
- 14 – 27 days: full fees refunded subject to a minimum charge of € 360
- 7 – 13 days: 50% fees refunded subject to a minimum charge of € 360
- less than 7 days: 30% fees refunded subject to a minimum charge of € 360
- on/after start date: no refund

### Course 3: English in England



#### NILE, Norwich Institute for Language Education

Cancellation of bookings for health or other serious reasons must be received in writing and, if applicable, with a medical certificate. Where such cancellations are accepted, NILE refunds payments but with a deduction of €120, the non-refundable deposit which covers the cost of unavoidable expenditure, e.g. commitments to accommodation and social programme charges.

## Course Advertising

### 24.01 Let's brush up our ENGLISH!



<http://www.gotmesh.org/wp-content/uploads/2013/07/english-is-fun.jpg>, 04/11/2013

**The Bereich Innovation und Beratung offers primary school teachers the possibility to improve their English by attending**

▪ **a one-week-course in South Tyrol**

or

▪ **two-week-courses in English speaking countries**

These courses include:

- intensive language practice sessions** to improve the participants' language skills as well as
- methodology sessions** which will update the participants on the latest developments in modern English language teaching.

### Summer 2015

## Course 1: English in South Tyrol (one week)



Fachschule für Land- und Hauswirtschaft



in Salern,  
Vahrn  
**22<sup>nd</sup> June –  
26<sup>th</sup> June 2015**

### EXPENSES TO BE COVERED BY EACH PARTICIPANT:

#### Accommodation (compulsory):

- € 90.80 in en-suite double rooms  
(= full board accommodation Mon-Fri + lunch on Friday)

**as well as** the expenses for travelling to Vahrn and back home.

Analogously to courses 2 and 3 these expenses are not intended to be reimbursed by the participants' schools.

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### Course Times:

Monday, 9.00 am – Friday, 5.00 pm

As this course also includes evening sessions, the participants are required to stay at the 'Fachschule für Land- und Hauswirtschaft' for the duration of the course.

### Course Tutors:



#### Simon Smith

Simon is an international ELT consultant, teacher trainer, trainer trainer and materials writer from Norwich – UK.

#### Malisa Iturain

Malisa is a teacher, teacher trainer and materials writer. At the moment she is working on a national literacy programme in a local primary school. She lives in Oxfordshire.



### Registration:

To register for this course please use the pre-registration form provided together with this leaflet and send it to Evi Debora Schwenbacher at the "Bereich Innovation und Beratung" by **Friday, 13<sup>th</sup> April 2015** (Fax No: 0471 41 72 59)  
Note that the fax form has to be signed and filled out in all its parts.

After this deadline enrollees will be informed via email if they have been admitted to the course.

#### The price above does not include any extras.

Should the group decide on a visit to a museum, exhibition or the like, possible entrance fees and expenses for transport will be covered by the participants.

## Course 2: English in Ireland (two weeks)



in Galway,  
Éire - Ireland  
[www.atlanticlanguage.com](http://www.atlanticlanguage.com)

**13<sup>th</sup> July –  
24<sup>th</sup> July 2015**



### EXPENSES TO BE COVERED BY EACH PARTICIPANT:

#### Depending on accommodation type:

- **Homestay**  
(bookable either from Sat-Sat or from Sun-Sun)
  - € 613.20 in single standard room  
(half board Mon-Fri, full board Sat-Sun)
  - € 733.20 in single room with en suite bathroom  
(subject to availability; half board Mon-Fri, full board Sat-Sun)
- **Apartments**  
(bookable only from Sat-Sat):
  - € 613.20 in single standard (self-catering)
  - € 693.20 in single room with en suite bathroom (self-catering)

**as well as** the expenses for the **outward and return journey** which the participants organise autonomously.

The prices are so competitive, because the "Bereich Innovation und Beratung" is covering a large part of the tuition fees.  
No further reimbursement of expenses is provided.

#### Please note:

At Atlantic Galway participants will attend classes that suit their language level in the mornings. In the afternoons they will be taught methodology as one closed group.

**Registration:** see reverse

#### Price includes:

- registration fee
- accommodation
- 45 hours of tuition
- placement test, course materials and end-of-course certificate
- cultural and social programme:
  - 2 afternoon activities (Walking Tour & Galway Museum)
  - 2 culture classes (Irish Song & Irish Literature)
- city commuter bus pass for 2 weeks

#### Price does not include:

- optional full day excursions (e.g. Aran Islands / Connemara / Cliffs of Moher/Bunratty Castle)
- return public coach transfer from and to Dublin Airport: €25,00 per person

## Course 3: English in England (two weeks)



in Norwich,  
Norfolk, UK  
[www.nile-elt.com](http://www.nile-elt.com)

**6<sup>th</sup> July –  
17<sup>th</sup> July 2015**



### EXPENSES TO BE COVERED BY EACH PARTICIPANT:

#### Accommodation type:

- **Homestay:**  
€ 786,00 in single room (half board)
- **University Campus:**  
€ 786,00 in single room with en suite bathroom (B&B)

**as well as** the expenses for the **outward and return journey** which the participants organise autonomously.

The prices are so competitive, because the "Bereich Innovation und Beratung" is covering a large part of the tuition fees.  
No further reimbursement of expenses is provided.

**Registration:** see reverse

#### Price includes:

- registration fee
- accommodation
- 50 lessons with internationally recognised teacher trainers
- school visits in local primary schools (if possible)
- course materials and end-of-course certificate
- use of resource centre and library
- free email and Internet access and use of computer centre
- social programme – comprising evening activities and weekend excursions to places of interest, e.g. to Cambridge and the Norfolk Coast

#### Price does not include:

- Transfers which can be provided at cost, if required, depending on the airport of arrival.
- Bus passes which can also be provided at cost.